

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Annual Meeting held on **Tuesday 5th May 2026** in Stanton Village Hall at **7.30pm**.

PRESENT: Councillors D Dee
C Warren
I Yeadon
A Burden
L Renton
S Barrett

In attendance: Katrina Baker (Clerk)

010.26 Welcome
Councillor Dee welcomed everyone to the meeting.

011.26 Declaration of Acceptance of Office
All Members read and signed their Declarations for 2026/27.

012.26 Election of Chairman
Councillor D Dee Proposed by Councillor Warren
Seconded by Councillor Renton
All were in favour and thus it was

RESOLVED that Councillor Doug Dee be re-elected as Chairman for 2026/27.

013.26 Declaration of Acceptance of Office
Councillor Dee completed, read and signed his Declaration, which was witnessed by the Clerk.

014.26 Disclosure of Pecuniary Interests
Members are required to confirm that their DPIs are up to date.

015.26 Apologies
To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.

Cllr Crackett Alternative Engagement

It was proposed by Councillor Warren and seconded by Councillor Yeadon, all were in favour and thus it was

RESOLVED that the apologies from Councillor Crackett be accepted.

016.26 Notice of Vacancy
The chairman announced the resignation of Mechelle Moore, due to family commitments. Members recorded their thanks for all the support and work undertaken by Mechelle, especially when she was Chairman. A thank you card will be sent on behalf of the parish council and residents.
We now have to advertise the vacancy and ask anyone wishing to call an election to contact Shropshire Council Elections Team before 26th May. If no election is called, Members may co-opt to fill the vacancy at their next meeting.

017.26 Election of Vice Chairman
Councillor I Yeadon Proposed by Councillor Barrett
Seconded by Councillor Burden
All were in favour and thus it was

RESOLVED that Councillor I Yeadon be re-elected as Vice Chairman for 2026/27.

018.26 Declaration of Acceptance of Office

Councillor I Yeadon completed, read and signed his Declaration which was witnessed by the Clerk.

019.26 Declarations of Interest

There were no declarations of interest relating to matters on the Agenda

020.26 Minutes of the meeting held in May 2025

It was proposed by Councillor Yeadon and seconded by Councillor Renton that the Minutes of the 2025 AGM, be signed by the Chairman as a true record.

021.26 Outside Body Representatives

It was proposed by Councillor Dee and seconded by Councillor Yeadon that the following appointments be confirmed:

SALC and NS Area Committee and Shropshire Local Joint Committee	Councillor C Crackett
Emergency Planning	Councillors I Yeadon
Snow Wardens	Councillors L Renton, A Burden and I Yeadon
Tree Warden	Councillor C Warren
Parish Paths and Rivers	Councillors D Dee, I Yeadon and C Warren
Weekly Play Area Inspections	Councillor Renton
Neighbourhood Watch	Councillor C Warren
Climate Change	Councillor C Warren
Stanton Village Hall	Councillors S Barrett

022.26 Standing Orders and Financial Regulations

It was proposed by Councillor Dee and seconded by Councillor Yeadon, all were in favour and thus it was confirmed that the Standing Orders and Financial Regulations, updated as required, be adopted for 2026/27.

The updated IT Policy and Risk Management Policy and Plan were also confirmed.

023.26 Financial Matters

Members confirmed that the Parish Council would continue to bank with Barclays.

The current signatories are Councillors Dee and Crackett. They also have access to online banking. Councillor Yeadon will be added to the account as soon as possible.

The internal auditor will be R David AAT and the external audit would be undertaken by PKF Littlejohn, as appointed by the Audit Commission.

Asset Register

All members had received a copy of the current Asset Register for the end of 2025/26.

General Power of Competence

The Clerk was pleased to report that the Parish Council has retained its compliance with the General Power of Competence following the recent elections as they have adequate elected Members and a qualified Clerk.

024.26 Subscriptions

Members confirmed the importance of Membership of Shropshire Association of Local Councils and the Society of Local Council Clerks. It was proposed by Councillor Renton and seconded by Councillor Burdon, all were in favour and thus it was

RESOLVED to renew the subscriptions to SALC and SLCC (25%).

025.26

Meeting Schedule

Members confirmed the meeting schedule for 2026/27. A copy will be displayed in the noticeboards and will be available on the website. It was proposed by Councillor Dee and seconded by Councillor Burden, all were in favour and thus it was

RESOLVED that the Meeting Schedule, as circulated, be adopted and advertised.

Signed Date