

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Full Council Meeting held on Tuesday 1st September 2020 via Zoom at 7.30pm.

PRESENT: Councillors D Dee (Chairman)
C Warren
C Crackett
N Rushton
T Gurney
N Gray
I Yeadon (from Minute 226.20C)

In Attendance: Katrina Baker (Clerk)
Flt Lt Mike Tierney, RAF Shawbury
Dean Harris, High Sheriff of Shropshire
Ian Yeadon (until Minute 226.20C)
Catherine Bayliss (connection issues prevented full access to the meeting)

222.20C

Welcome

The Chairman welcomed everyone to the meeting and thanked them for attending. A warm welcome was extended to the guests.

Dean Harris, High Sheriff of Shropshire

Dean had attended a previous meeting and had kindly agreed to postpone, until this meeting, her presentation. This had been much appreciated by Members due to the length of the previous agenda. Dean came into post in April and her year in office will end on 28th March 2021. The role is an independent, non-political, voluntary role by Royal Appointment and the position is the oldest secular office next to Monarch which has been in place for 1100 years. It is now a ceremonial role, working in the community with charitable aims. She explained the rigorous nomination process and she is both honoured and privileged to have been chosen and she is very proud to have the role and to make a positive and valid contribution to all that is going on in Shropshire, which is a beautiful county. Her aim for her year in office is to make a positive difference and she has identified some diverse and complex social issues within the communities in the County, both Shropshire and Telford & Wrekin, and she has pledged to support three specific concerns

- Domestic Abuse
- Child Poverty and Deprivation
- Addiction

The statistics available are quite frightening and strengthens the need to raise awareness and working in partnership with the communities, charities and health and well being providers.

Dean has made significant progress to date and whilst the number of visits possible and the fund-raising events have been limited due to the current circumstances, she will continue to succeed by

- Highlighting the positives
- Raising awareness
- Fund raising
- Promoting the role

The following projects are under consideration and in the planning stages:

- Virtual employer forums
- Encourage organisations to be white ribbon accredited
- Secure funding – domestic abuse champions
- Launch a preventative programme in schools, for age 4+ to learn about relationships and self respect
- Engage with primary schools
- Tackle digital divide – work with businesses through the Chamber of Commerce

Introduce a Best Kept Community competition – criteria will be announced by the end of September to reward and recognise communities. Judging will take place in June and it is hoped that this will become an annual event.

Finally, Dean reminded Members of the High Sheriff's Awards, for individual and organisations – looking for the County's Unsung Heroes. The nomination form is on the website and there will be an Award Ceremony in March.

The Chairman thanked the High Sheriff for a very information presentation and Members offered to help with all three aspects of her aims. Contact details will be shared.

Michael Tierney, RAF Shawbury

Members welcomed Michael who updated Members on current issues. There is no update on the RAF Shawbury Gliding Club. A Safety Track Weekend has been organised for 26th / 27th September, this offers advance training and safety courses for motorbike riders and raises funds for nominated charities. Whilst this takes place on a safe track, advance notice is given that there will be an increase in traffic to and from the camp over the weekend.

The advance notice of night flying had been appreciated and the Parish Council had shared the information via Neighbourhood Watch and on the website. Thanks were extended to Kym for sending this out and a request was made that we receive other useful information from the camp whenever possible.

RAF Shawbury News on their website is also a good way of finding out current information.

223.20C

Apologies

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.

Councillor K Calder	Shropshire Councillor
Catherine Bayliss	Parish Councillor Applicant
PC Alan Ambrose	

224.20C

Declarations of Interest and Dispensations

Councillor N Gray	River Action Group	Tenant on land (minute 231.20C)
Councillor I Yeadon	BT	Employee (minute 237.20C)

225.20C

Minutes

It was proposed by Councillor Crackett and seconded by Councillor Warren that the Minutes of the meeting held on 7th July 2020 be agreed as a true record and signed by the Chairman. All were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 7th July be agreed and that a copy will be signed at the first Full Council Meeting which takes place in the Village Hall. They will appear on the website.
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Matters Arising

An up to date list of representatives on outside bodies had been circulated, for information and clarification. This will be updated at the Annual General Meeting.

226.20C

Vacancies

The Parish Council had received two applications for the vacancies and both applicants had provided a personal statement which had been circulated to Members for consideration. There was an opportunity for questions.

It was proposed by Councillor Warren and seconded by Councillor Crackett, that the positions be offered to Ian Yeadon and Catherine Bayliss. All were in favour and thus it was

RESOLVED that Ian Yeadon and Catherine Bayliss be co-opted to Stanton Upon Hine Heath Parish Council.

Councillor Ian Yeadon signed and read his Declaration of Acceptance of Office, which was witnessed by the Clerk, as the Proper Officer of the Council.

Councillor Catherine Bayliss will sign and read her Declaration to Councillor N Gray, who will act as her witness. On receipt of this, the appointment will be confirmed.

The new Councillors are required to complete a Declaration of Pecuniary Interests which are sent to the Monitoring Officer and will appear on the Shropshire Council website and the Parish Council website.

227.20C

Urgent Items

Play and Recreation Area

Following receipt of the 2020 Rospa report, further investigations are required regarding the site, fencing and equipment. The Clerk will contact Shropshire Council in the first instance.

The Parish Council is still awaiting information from Shropshire Council regarding the status of the land and therefore any decisions regarding any part of the site cannot progress at this time.

228.20C

Finance and Governance Matters

a) Accounts for Payment

Members had received a list of payments since the last meeting

Cheque No	Description	Amount	Date
100193	Street Light Energy	£63.25	21.07.20
100194	Electric to AED at Hall	£580.80	21.07.20
100195	Insurance	£651.29	05.08.20

It was proposed by Councillor Crackett and seconded by Councillor Warren, all were in favour and thus it was

RESOLVED that the payments be made in accordance with the Financial Regulations.

100196	Landscape Maintenance	£300.00	01.09.20
100197	Churchyard Grant	£1250.00	01.09.20
100198	Clerks Salary July – Sept	£600.00	01.09.20
100199	PAYE	£150.00	01.09.20

b) Financial Report

A copy of summary of receipts and payments (up to 31st August) was presented, from the Scribe Finances.

c) Risk Management

it was proposed by Councillors C Warren and C Crackett that the Risk Management Policy, as circulated, be adopted. The current risk management report had been circulated for information.

Any Parish Council activities will require risk assessments to be produced for each event.

d) Clerk's Review

As previously agreed, a review will take place in the Autumn and is an opportunity to evaluate the work of the Parish Council and the work of the Clerk in order to feed into the Strategy and Budget processes of the Council.

RESOLVED that Councillor Gurney will join the Chairman to under the Review and will feed back to Members. If any members have comments they wish to be included, they should contact the Chairman direct.

229.20C

Highway Matters

The Chairman updated Members on the matters that had been raised with Shropshire Council. It was expected that we would receive a list of issues that have been reported with relevant reference numbers so that action can be chased. However, it was disappointing that Shropshire Council doesn't use grid references and that some areas of the Parish had not been identified.

RESOLVED that the Clerk should express the concern of the Council and ask that the issues be dealt with and that the Parish Council should have updates and a site visit as soon as possible.

Verges

A discussion took place regarding the damaged to verges, especially by the larger agricultural vehicles now using village roads and lanes. Not only do these present a danger to other road users, they also cause damage to private property. On many occasions, the vehicles are wider than the lanes and can also damage hedges. Some of the 'potholes' formed at the road edges are hidden, particularly due to excess rain, and these are particularly dangerous for cyclists and bike riders.

This is a country wide problem and is being taken up by Members of Shropshire Council which is hosting an online meeting of its Scrutiny Committee. It was agreed that Councillor Warren would attend to present the Parish Council.

Rights of Way

Cllr Gurney explained the issues observed on the public pathway in High Hatton and it was agreed that the landowner would be approached with a request for the sleepers to be re-positioned and the handrail repaired.

230.20C

Planning

a) Updates

There have been no updates, other than decisions from Shropshire Council that have been circulated and are available on the Shropshire Council website.

b) Applications for Consideration

20/03362/FUL Holly Lodge, Stanton Upon Hine Heath

RESOLVED to make no comment on the application for a detached garage.

20/03356 Former High Hatton Club

RESOLVED that Stanton Upon Hine Heath Parish Council would fully support this application. Members believed that the applicants had taken previous comments into consideration and that the proposed detached dwelling will enhance the area dramatically.

c) Other Planning Matters

None

231.20C

Environmental Matters

A discussion took place regarding work required to keep the River Roden clear. Members had previously discussed the need for a tree to be removed and quotations had been obtained. However, Members agreed that it was the legal responsibility of the landowner and a request should be made for the work to be carried out as soon as possible to avoid problems in the Autumn / Winter which may result in flooding.

The Clerk would contact the landowners (AG) to request assistance. The landowner on the other side of the river has offered access across their land to assist in the task.

Members also discussed reports that otters were at risk – this would be reported to the Wildlife Crime Officers, WMP.

232.20C Police Matters and Neighbourhood Watch

The Clerk is in contact with PC Alan Ambrose, who had sent his apologies to this meeting. He was, however, investigating the Neighbourhood Watch reporting system and would report back to the Council. He also hopes to attend a future meeting.

233.20C Projects

Community Support Scheme – Councillor Gray

The Chairman reported that the scheme had continued to support one local person in Stanton. However, the scheme will remain in place in case there is a return in the severity of the situation and other residents require help.

The High Hatton What's App group has been very successful and has joined people together.

Play Area

We await a decision by Shropshire Council regarding the future options for the land.

VE /VJ Bench

Councillor Rushton updated Members on the financial position of the grant available to commemorate both VE and VJ Days. Members were interested in purchasing a bench (designs are available on request) and it was agreed that thought would be given to possible locations. This will appear on the next agenda – suggestions are welcome. It would need to be sited on a concrete base.

Councillor Gurney would consult residents in High Hatton to ascertain what, if anything, they would like to be considered for the village.

Noticeboards

Members were clear in their view that the residents use the noticeboards and this is the ideal way for the Parish Council to communicate with them. Therefore, the Chairman suggested that the Parish Council should consider purchasing new noticeboards. Options will be investigated, including Whitehill Noticeboard Company, which specialises in Parish Noticeboards. This will appear on the next agenda for consideration.

234.20C Street Lighting

There have been no reports of faults.

235.20C Shropshire Association of Local Councils

All news bulletins and information are shared with the Members.

Councillor Crackett will represent the Parish Council at the North Shropshire Area Committee meeting.

236.20C Stanton Village Hall

Councillor Gray is the Parish Council representative on the Village Hall Committee – there is no report for this meeting.

237.20C Correspondence

All Correspondence is shared with all Members, there had been no requests for any to be included on the Agenda for consideration.

a) BT Phone Box

Members agreed to express an interest in the purchase of the decommissioned telephone box. It was proposed by Councillor Rushton and seconded by Councillor Gurney that £250.00 should be included in the budget for the maintenance and upkeep.

RESOLVED that Stanton Upon Hine Heath Parish Council considers the opportunity to take over the decommissioned telephone box in the village and that £250.00 be set aside in the budget.

b) SC Local Plan Consultation

It was agreed that the Parish Council would make no comment at this time.

c) SC Draft Housing Strategy

It was agreed that the Parish Council would make no comment at this time.

d) Police & Crime Commissioner Newsletter

The information had been distributed and was noted.

238.20C Parish Matters and Exchange of Information

The clerk will contact the Rights of Way Officer regarding the missing footpath sign – this will be an opportunity to check all local rights of way signs and way-markers.

239.20C Date of the Next Meeting

Tuesday, 3 rd November 2020	7.00pm	Zoom Meeting
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Clerk's Review

16 th September 2020	6.30pm	Cllrs Dee and Gurney
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Followed by a Planning Discussion at	7.15pm	All Members
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SignedDate

E&OE

These minutes are Draft and will remain, for information only, until agreed as a true record at the next Full Council meeting on 3rd November 2020.

If you have any questions, please do not hesitate to contact the Clerk – clerk@stantonparishcouncil.org.uk or you can ring 07813 788094 and ask for Katrina Baker.