

## STANTON UPON HINE HEATH PARISH COUNCIL

**MINUTES** of the meeting held on Tuesday, 7<sup>th</sup> January 2020 in Stanton Village Hall at 7.30pm.

**PRESENT:** Councillors D Dee (Acting Chairman)  
C Warren  
C Crackett  
N Gray  
N Rushton  
T Gurney

**In Attendance:** Katrina Baker (Acting Clerk)  
Fl Lt Mike Tierney, RAF Shawbury  
P Dowell

### 117.20C **Welcome**

The Acting Chairman welcomed everyone to the meeting and thanked them for attending. It was with regret that G Shaw had resigned as Chairman and from the Council, due to work commitments. Members wished to record their thanks to him, for his dedicated support and enthusiasm.

#### **Public Session**

None

### 118.20C **Apologies**

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.

None

### 119.20C **Declarations of Interest and Dispensations**

All members, resident in the Parish declared an interest in the Budget, but received a dispensation to take part and vote on the precept.

Cllr Crackett

VE Day

Cllr Gray

River Action Group

### 120.20C **Minutes of the meeting held on 5<sup>th</sup> November 2019**

a) It was proposed by Councillor Crackett and seconded by Councillor Warren that the Minutes of the meeting held on 5<sup>th</sup> November be accepted as a true record of the meeting, all were in favour and thus it was

<b>RESOLVED that the Minutes be signed by the Chairman.</b>
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In future, the Minutes will be prepared following the meeting and shared with all Members within 10 days.

### 121.20C **Vacancies**

There are currently two vacancies on the Council.

An updated advert will be displayed in Stanton and High Hatton. Anyone calling an election must do so before 29<sup>th</sup> January, otherwise the position can be filled by co-option.

Members considered an application from P Dowell.

It was proposed by Councillor Gray and seconded by Councillor Warren that Mr P Dowell be co-opted to Stanton Upon Hine Heath Parish Council with immediate effect. All were in favour and thus it was

<b>RESOLVED that Councillor P Dowell should read and sign his Declaration of Acceptance of Office.</b>
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Members confirmed the advert for the remaining vacancy which will be displayed in Stanton and High Hatton.

#### **Election of Chairman**

It was proposed by Councillor Warren and seconded by Councillor Crackett that Councillor Dee be elected as Chairman, there were no other nominations. By show of hands, it was confirmed that Councillor D Dee be elected as Chairman.

**RESOLVED that Councillor D Dee be elected as Chairman until March 2021.**

Councillor Dee read and signed his Declaration of Acceptance of Office.

#### **Election of Vice Chairman**

It was proposed by Councillor Warren and seconded by Councillor Gray that Councillor Crackett be Vice Chairman, for a limited period. All were in favour and thus it was

**RESOLVED that Councillor C Crackett be elected as Vice Chairman, initially until May 2020.**

Councillor Crackett read and signed her Declaration of Acceptance of Office.

### **122.20C**

#### **Urgent Matters**

It was with regret that the Clerk had tendered his resignation, on health grounds. Members reluctantly accepted and requested that the Clerk write to confirm the decision and to offer every good wish for the future, to him and his family.

Members confirmed that the remainder of the Salary budget for 19/20 should be made available as sick pay, along with the remainder of the Administration and Internet budgets. As only the Clerk has access to HMRC to calculate the PAYE, the letter will request that this is done and the PC is informed of the two final figures.

All correspondence, sundry items, electronic information etc. will be made available at the time of the final payment, this is to protect the Parish Council and to ensure that the Council can continue to function.

#### **Advert for a Clerk**

Members agreed the wording of the advert, job description and person specification. The advert will be displayed as soon as possible with a closing date of 14<sup>th</sup> February and interviews taking place w/c 24<sup>th</sup> February. Councillor Rushton will join the Chairman and Vice Chairman on the interview panel. The employment will be for an initial 3 month probationary period. The salary scale will be SCP 15 – 17.

### **123.20C**

#### **Financial Matters**

##### **123.20.1 Payments**

It was proposed by Councillor Crackett and seconded by Councillor Gray that the Orders for the Payment of Invoices, in accordance with the Council's Financial Regulations, be confirmed. All were in favour and thus it was

**RESOLVED that the Payments, as listed, be signed by the cheque signatories.**

<b>100169</b>	<b>Internal Audit Fee (18/19)</b>	<b>LGA 1972</b>	<b>£35.00</b>
<b>100170</b>	<b>Clerk's Expenses</b>	<b>LGA 1972</b>	<b>£15.46</b>
<b>100171</b>	<b>Street Light LED upgrade</b>	<b>LGA 1972</b>	<b>£4008.18</b>
<b>100172</b>	<b>Acting Clerk – Nov / Dec</b>	<b>LGA 1972</b>	<b>£331.25</b>

**123.20.2 To agree the Budget and to set the precept for 2020/21**

Members took a significant amount of time to analyse and discuss the proposed budget for 2020.21. It was proposed by Councillor Crackett and seconded by Councillor Gray that the precept should remain at £10,992 for the coming year.

The Precept request form will be forwarded to Shropshire Council and a copy of the agreed budget will be circulated to all Members and appear on the website.

**124.20C Highway Matters**

**124.20.1 Provision and siting of a Visibility Mirror**

Members agreed to enquire if SC had a policy regarding the supply and installation of a suitable mirror to aid with visibility and to ask for a quotation if appropriate. Cllr Rushton would provide a map of the site.

**124.20.2 To consider a 20mph restriction in Stanton Village and a reduction in speed in High Hatton**

Members would like to be in a position to consider a 20 mph speed restriction in Stanton, the Clerk will ascertain the details for consideration at the next meeting. A reduction in speed for High Hatton will be also be considered. When the information is available, members will discuss a possible public consultation.

**125.20C RAF Shawbury**

Members thanked Fl Lt Mike Tierney for attending. Mike shared information regarding the night flying programme, events, Burns Night and the 10K event raising funds for the RAF Benevolent Fund. The Station Commander has expressed a wish to attend a future meeting and arrangements will be organised. This date will be advertised to the public.

It was agreed that the Parish Council should enquire about support and attendance at the VE and VJ Day events planned in the Parish for May 2020

**126.20C Planning**

**126.20.1 Updates**

Access to the planning portal, for the Acting Clerk, will be arranged.

**126.20.2 Application for Consideration**

**19/05408/HRM Removal of Hedge**

<b>RESOLVED to object to the application as the hedge is over 30 years old and of historical and wildlife value.</b>
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**127.20C Environmental Matters**

**127.20.1 Rivers Action Group**

Quotations have been obtained for the work required to move the Willow Tree from the river adjacent to The Mill. However, this is on private land and Cllr Gray agreed to approach the landowner and to discuss the work required and to share information about the quotation received from a professional tree surgeon.

**127.20.2 Litter Pick**

The litter pick in November had been very successful and it had been noted that there was less litter around the Parish, both in Stanton and High Hatton, although there is a localised issue with wine bottles in High Hatton which needs addressing. This will be reported to the local policing team. Regular litter picks are beneficial and it was agreed to arrange another one on Sunday, 15<sup>th</sup> March. The village hall will be booked for refreshments and Cllr Gray would make the arrangements with the volunteers. Cllr Gurney will arrange the litter pick in High Hatton. The Chairman would arrange for it to be put into the local magazine.

**127.20.3 A53 crossroads, Yew Tree Villa, carriageway flooding**

This local issue will be discussed with John Bellis, the drainage and flood risk manager at SC, by Cllr Rushton.

**128.20C Police Matters**

**128.20.1 Current Issues**

None

**128.20.2 Neighbourhood Watch and Smartwater**

The signs will be updated with the new logo. More smartwater kits are available from Cllr Dee.

**129.20C Projects**

**129.20.1 Defibrillator**

Arrangements are in hand for the electrics and installation to be completed at Stanton Village Hall, Councillor Rushton would liaise with the Village Hall and contractors to complete this project.

**129.20.2 BT Payphone**

Shropshire Council, on behalf of the PC, has objected to the removal of the payphone, due to rural isolation and poor mobile phone signals.

**130.20C Street Lighting**

All the lights appear to working well at this time.

**131.20C Shropshire Association of Local Councils**

**131.20.1 Information Bulletins have been circulated.**

**131.20.2 North Shropshire Area Committee**

Councillor Crackett had represented the Parish Council at the last meeting.

**132.20C Stanton Village Hall**

The Village Hall would welcome a Parish Council representative to attend their meetings. Cllr Gray would attend the first one.

**133.20C Shropshire Council**

There was no report from Councillor Calder

A further email will be sent with a request to attend the March meeting or to send a report.

**134.20C Correspondence**

All correspondence is shared with Members, and no requests for items to be included on this agenda, had been received.

**134.20.1** Buckingham Palace Garden Party – the Chairman is not available to attend this year

**134.20.2** The Village Hall and Church have responded to express a will to join a working group which will be led by Cllr Rushton. The Village Hall will be available and it is hoped to include a Thanksgiving service within the events.

**135.20C Exchange of Information and Parish Matters**

Members confirmed the details which they are happy to be published for use by the community.

**136.20C Date of the next meeting**

Tuesday, 3<sup>rd</sup> March 7.30pm Stanton Village Hall

It was agreed to find an alternative date for the AGM in order that most Councillors can attend. This will be between 13<sup>th</sup> and 21<sup>st</sup> May 2020 and will be agreed at the next meeting.

There being no further business, the meeting was closed at 10pm.

Signed .....Chairman of the meeting

Date .....

DRAFT