

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Annual General Meeting held on **Tuesday 11th May 2021** via Zoom at **7.00pm**.

PRESENT: Councillors D Dee (Chairman)
C Crackett
T Gurney
M Moore
L Downes

In Attendance: Katrina Baker (Clerk)
Ian Yeadon

311.21C Welcome

The Chairman welcomed everyone to the meeting and thanked them for attending. This is the first meeting for over 12 months that has been able to take place in the Village Hall. This meeting is one week later than usual due to the elections which took place on 6th May 2021. The Chairman welcomed Ian to the meeting – unfortunately, Ian was unsuccessful on election day, but has expressed an interest in standing for one of the vacancies.

The Chairman informed members that we have a new Ward Member on Shropshire Council, Councillor Paul Gill, who had unfortunately had to send his apologies to tonight's meeting. Members wished to record their thanks to Karen Calder for her representation in previous years.

Thanks were also recorded to Nuria and Cathey who had not stood for re-election and to Natalie who had served during the year.

312.21C Declarations of Acceptance of Office

Members are required to read and sign a Declaration of Acceptance of Office. All Members read their declarations and these were witnessed by the Proper Officer of the Council. These are a legal requirement and will appear on the website for SUHH and for Shropshire Council.

313.21C Election of Chairman

It was proposed by Councillor Crackett and seconded by Councillor Gurney that Councillor D Dee be re-elected as Chairman, all were in favour and thus it was

RESOLVED that Councillor D Dee will be Chairman for 2021/22.

314.21C Declaration of Acceptance of Office

Councillor Dee read and signed the Declaration as Chairman of Stanton Upon Hine Heath Parish Council.

315.21C Disclosure of Pecuniary Interests (DPIs)

All Members are required to complete a DPI which will be available on the website and at Shropshire Council.

316.21C Apologies

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.
Councillor C Warren Previous Engagement

RESOLVED that the apologies be accepted.

317.21C**Election of Vice Chairman**

It was proposed by Councillor Crackett and seconded by Councillor Moore that Councillor Gurney be re-elected as Vice Chairman, all were in favour and thus it was

RESOLVED that Councillor T Gurney be Vice Chairman for 2021/22.

318.21C**Declaration of Acceptance of Office**

Councillor Gurney read and signed the Declaration as Vice Chairman of Stanton Upon Hine Heath Parish Council.

319.21C**Declarations of Interest and Dispensations**

None

320.21C**Minutes**

It was proposed by Councillor Crackett and seconded by Councillor Dee that the Minutes of the 2019 Annual General Meeting be agreed as a true record and signed by the Chairman. All were in favour and thus it was

RESOLVED that the Minutes of the 2019 be agreed and signed by the Chairman.

321.21C**Representatives of Outside Bodies**

A draft list had been circulated for consideration. It was proposed by Councillor Dee and seconded by Councillor Moore and the representatives, as listed were confirmed.

SALC / NS Area Committee / Local Joint Committee	Councillor C Crackett
Emergency Planning	Vacancy
Helicopter Liaison Group	Councillor D Dee and Sqdn Ldr Northway
Snow Wardens	Councillor Gurney (High Hatton) Councillor Moore (Stanton)
Tree Warden	Councillor D Dee
Parish Paths and Rivers	Councillor D Dee
Play Area	Lisa Northway
Neighbourhood Watch	Councillor C Warren
Climate Change	Councillor L Downes
Stanton Village Hall	Michelle Moore
Clerk's Review	Chairman and Vice Chairman

322.21C**Standing Orders and Financial Regulations**

It was proposed by Councillor Crackett and seconded by Councillor Gurney that the Standing Orders and Financial Regulations, as updated, be confirmed. Copies will appear on the website.

323.21C**Financial Matters**

Bankers	Barclays
Cheque Signatories	Cllr C Crackett Cllr D Dee
Barclays Bank Payment Authorisation	Cllr Crackett Cllr D Dee
Internal Auditor	Rosemarie David AAT
External Audit	PKF Littlejohn LLP

Asset Register

A copy of the Asset Register, as at 31st March 2021, was agreed and will appear on the website.

324.21C Annual Subscriptions

Shropshire Association of Local Councils / AC	Proposed by Councillor C Crackett Seconded by Councillor D Dee
Society of Local Council Clerks (25%)	Proposed by Councillor C Crackett Seconded by Councillor D Dee

All were in favour and it was RESOLVED that the above subscriptions be re-newed.

325.21C Meeting Schedule 2021/22

Stanton Upon Hine Heath Parish Council will continue to meet bi-monthly, on the first Tuesday at 7pm in the Village Hall. Due to the coronavirus restrictions, some additional meetings may take place via zoom.

Members agreed to hold an extra full council meeting in June, in order to co-opt Councillors to fill the two vacancies.

There being no further business, the Chairman closed the Annual Meeting at 7.30pm

SignedDate