

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Full Council Meeting held on **Tuesday 2nd March 2021** via Zoom at **7.00pm**.

PRESENT: Councillors D Dee (Chairman)
C Warren
C Crackett
T Gurney
N Gray
I Yeadon
C Bayliss
M Moore

In Attendance: Katrina Baker (Clerk)
2 Members of the public

280.21C Welcome

The Chairman welcomed everyone to the meeting and thanked them for attending.

No information or report had been received from Councillor K Calder, Shropshire Council.

After the meeting, the following report was received from RAF Shawbury, with apologies for not being able to attend the meeting.

Night Flying

There is expected to be a period of night flying commencing from Monday 15 March, it is expected to last 6 weeks. Details will be publicised on our social media channels when the details are finalized.

Aries

The Spring Edition of the Aries Magazine will be published in the next couple of weeks. Like the last edition, due to the current situation with COVID-19, we will not be distributing hard copies of this edition – The magazine will be available to read on the news section of our website when it is published (<https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/>)

Training

Please could you thank the community for their on-going support of our activity. We are continuing to follow all of the PHE and Government direction on COVID-19. As a result, we are unable to support any community projects at this moment in time.

Councillor M Moore and Councillor C Crackett declared their interests. Councillor Moore left the zoom meeting.

Land at Booley House, Booley, Stanton upon Hine Heath, Shrewsbury, Shropshire SY4 4LY

A warm welcome was extended to two local residents who informed the Parish Council of their wish to remain in the Parish and therefore they are considering submitting a planning application to Shropshire Council as part of the affordable housing scheme.

Copies of the initial site plan and correspondence with SC had been circulated to Members prior to the meeting, for information.

Members had an opportunity to offer their own comments, which related to the position of the proposed dwelling on the site, the location of the access, the proximity to the right of way and the stone walling.

281.21C Apologies

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.
PC Alan Ambrose

282.21C **Declarations of Interest and Dispensations**
Councillor N Gray River Action Group Tenant on land

283.21C **Minutes**

It was proposed by Councillor Crackett and seconded by Councillor Warren that the Minutes of the meeting held on 5th January 2021 be agreed as a true record and signed by the Chairman. All were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 5th January be agreed and that a copy will be signed at the first Full Council Meeting which takes place in the Village Hall. They will appear on the website.

284.21C **Matters Arising**
None.

285.21C **Police Matters**

The meeting welcomed PCSO Jacob (Jake) Garratt, who joined on his telephone. Jake reported that it was pleasing that the number of rural issues reported had significantly reduced during Covid, less people are around and consequently the area is quieter.

The SNT has a new officer, PC Vicky Periton who will work alongside PC Ambrose. This is good news in that the team is growing.

Members appreciated Jake taking the time to attend the meeting and it was good to hear that there is a regular patrol through the villages.

It will be good to receive regular updates which can be shared through Neighbourhood Watch. It is also good to have the mobile police unit visit Stanton – a request would be made for it to visit High Hatton, too. It is hoped that the visits will continue monthly, with the date made available in advance to be publicised.

286.21C **Election of Vice Chairman**

Councillor Gurney signed and read her Declaration of Acceptance of Office as Vice Chairman of the Council, this was witnessed by the Clerk.

287.21C **Urgent Items**

The Chairman confirmed that he had no urgent matters to report.

288.21C **Finance and Governance Matters**

a) Accounts for Payment

Members had received details of a payment made since the last meeting

BACs	Purchase of memorial bench	£1236.00	LGA 1972 s137
BACs	SALC Subscription	£273.74	LGA 1972
BACs	Street Light Energy	£64.01	
BACs	Website Fee	£85.14	LGA 1972

Members considered the following payments:

	Description	Amount	Statute
BACs	SALC Cllr Training x 2	£60	LGA 1972
BACs	Land Valuation and Report	£300	LGA 1972
BACs	Noticeboards	£930.60	LGA 1972

It was proposed by Councillor Yeadon and seconded by Councillor Gray, all were in favour and thus it was

RESOLVED that the payments be made in accordance with the Financial Regulations.

The Council's financial regulations will be updated for the Annual Meeting and will include details of the process for authorisation of payments by BACs.

b) Financial Year End

Members were reminded of the need to ensure that all invoices have been presented for payment, all reimbursements claimed and repayments made by 20th March, in order that an accurate end of year balance can be available.

c) Financial Report

A copy of the balance sheet was presented, from the Scribe Finances. The current balance is £31463.27. It is very useful having online banking as an accurate financial picture is available at any time.

Details of the budget headings and payments will be available and Members will be able to confirm the earmarked reserves for 2021/22.

289.21C

Highway Matters

a) Updates

No further updates had been received from SC and it was disappointing that some of the agreed actions had still not been completed. Hopefully, when the restrictions are lifted, site visits will be possible and a Highways engineer will visit to assess the work required.

b) Rural Roads, Lanes and Verges

Councillor Yeadon updated Members on his tour of the Parish, with Councillor Warren, to identify the areas of concern and to highlight the priority areas.

The proposed contractor is to visit the area in a couple of weeks to prepare a schedule of works and a cost so that the Parish Council can liaise with landowners and SC to formulate a plan of action to improve the ditches and verges to prevent future extreme flooding.

c) New Issues

Potholes in High Hatton (near to the pumping station) will be added to the list with SC for action.

There are many road drains in need to clearing.

The Parish Council will submit an enquiry regarding the re-positioning of a double farm gate at High Hatton which has involved the removal of a hedgerow and means that the entrance is now on a bend where visibility issues can occur.

d) Grit Bin

It was proposed by Councillor Gurney and seconded by Councillor Warren, all were in favour and thus it was

RESOLVED that a bin be ordered from SC, to be located near to the new noticeboard, at a cost of £123.00. The cost for additional refills will be £80pa.

290.21C

Planning

a) Updates

Mannings Farm – the Enforcement Team has closed the enquiry as they did not believe there had been a breach of planning. However, this is still to be monitored and a further report submitted to SC at the end of lockdown so that a site visit can take place.

The application for High Hatton Village Hall has been approved.

b) Applications for Consideration

None

c) Other Planning Matters

Stanton Upon Hine Heath Parish Council – Planning Guidance Document

A revised version, combining the two documents, had been circulated to all Members. It was agreed that this would be sent to the Planning Team at SC for their views before adding it to the Council's website.

291.21C

Environmental Matters

Councillor Warren had contacted the farmer and received confirmation that it is their intention to remove the willow tree from across the River Roden at the Old Mill when the river levels drop over the summer months. The Parish Council is grateful to Mr Joule and Mr Griffiths for their support and it has been confirmed that they do have access to the appropriate machinery and additional manpower.

292.21C

Projects

a) Community Support Scheme – Councillor Gray

Councillor Gray reported that the support group remains quiet with support available when requested. It will be necessary to purchase more face masks soon. External grants are available for families in need (details have been circulated to all Stanton Buddies). A reminder had been sent to the Buddies that any expenses could be claimed before the 20th March, we also expressed the thanks of the Parish Council for their help in supporting the local communities.

b) Noticeboards

The two noticeboards have been installed (thanks were extended to the Chairman) and Members thought they looked good and will be of benefit to the communities. There are two spare posts, which may be used for a future project.

c) VE /VJ Bench

The bench has been sited and looks really good. There has been a lot of positive feedback from local residents.

d) Adoption of the old red phone box, Stanton village

Thanks are extended to the volunteers for their help in setting up the library. A recent book sale in the nearby bus shelter was very successful, so it is anticipated that the library will be well used.

e) Baby Swing – request

Members agreed that a quotation should be obtained to add a baby swing to the play area in Stanton, this will appear on a future agenda for consideration.

293.21C

Street Lighting

There have been no reports of faults.

294.21C

Shropshire Association of Local Councils

All news bulletins and information are shared with the Members.

a) Shropshire Surveys

Members are encouraged to complete and promote the Community Survey. It was agreed that the Clerk would complete the Parish Council version.

b) North Shropshire Area Committee

Councillor Yeadon will provide a report on the initiative to work in partnership to improve road verges and ditch clearance and this will be added to the next agenda for the North Shropshire Area Committee of SALC.

- 295.21C Stanton Village Hall**
Councillor Gray is keen to attend the next Village Hall meeting, as the Parish Council representative.
- Provisional dates have been entered into the diary, in preparation for any face to face meetings being allowed in the future.
- 296.21C Correspondence**
All Correspondence is shared with all Members, there had been no requests for any to be included on the Agenda for consideration. Information on the following had been received and shared with all members:
- a) Criminal Exploitation of Children – information events are taking place, Members are encouraged to attend if possible.
 - b) End of Lockdown event
The Parish Council had been asked to consider a request to use the green area as part of the venue for a type of garden party to recognise the end of Lockdown.
- RESOLVED that the Parish Council would have no objection to the use of the area for some of the games, providing that all restrictions on social gatherings have been removed. It was also suggested that the group may wish to apply for a small grant to cover some expenses.**
- 297.21C Clerk's Report**
Local Elections
The Elections for the County, Parish and Police Commissioner will take place on 6th May 2021. The Clerk will have election packs available for existing Parish Councillors and two additional copies for anyone who wishes to stand for election in the Parish.
- 298.21C Councillors Reports**
None
- 299.21C Parish Matters and Exchange of Information**
The Chairman will meet the contractor to identify the best location for the new play area sign.
- 300.21C Exclusion of Press and Public**
Due to the sensitive nature of the information available, Members resolved that the meeting would continue in Private Session. Minutes will be produced and the information included on a future agenda.
- 301.21C Date of the Next Meeting**
- 6th April 2021 Annual Parish Meeting Via Zoom
This is the meeting of the residents of the Parish with the Councillors. It will be chaired by the Parish Council Chairman. An invitation from the Chairman will be included in the next newsletter and on facebook.
- Due to the elections, the next Council meeting will be the Annual Meeting on 11th May, via Zoom at 7pm and will be followed by the May monthly meeting.

There being no further business, the Chairman closed the meeting at 9.00pm thanking all members for their important contributions to an effective meeting.

Signed Date

E&OE

These minutes are Draft and will be remain, for information only, until agreed as a true record at the next Full Council meeting on 11th May 2021.