

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Full Council Meeting held on **Tuesday 5th January 2021** via Zoom at **7.00pm**.

PRESENT: Councillors D Dee (Chairman)
C Warren
C Crackett
T Gurney (from Minute 267 .21C)
N Gray
I Yeadon
C Bayliss
M Moore (from Minute 263.21C)

In Attendance: Katrina Baker (Clerk)

258.21C Welcome

The Chairman welcomed everyone to the meeting and thanked them for attending. Councillor Dee wished everyone a Happy and Healthy New Year.

Copies of the Principles in Public Life and details relating to Effective Virtual Meetings, copies had been distributed to all Members.

There were no members of the public in attendance. Apologies had been received from RAF Shawbury. The Clerk would email Councillor Calder to ask if there was any report available and to inform her of the next Full Council Meeting date in the hope that she will be able to attend.

259.21C Apologies

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.

PC Alan Ambrose

Councillor Gurney will arrive later due to personal circumstances.(Minute 267.21)

Councillor Warren may have to leave the meeting for a short while. (Part Minutes 266/267.21C)

260.21C Declarations of Interest and Dispensations

Councillor N Gray	River Action Group	Tenant on land
Councillor C Crackett	263, 266 and 273	Non-pecuniary interests
Councillor Warren	263	Non-pecuniary interest

Members, who are resident in the Parish, have dispensations to take part in the budget discussion and decision.

261.21C Minutes

It was proposed by Councillor Crackett and seconded by Councillor Yeadon that the Minutes of the meeting held on 3rd November 2020 be agreed as a true record and signed by the Chairman. All were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 3rd November be agreed and that a copy will be signed at the first Full Council Meeting which takes place in the Village Hall. They will appear on the website.
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262.21C Matters Arising

None.

263.21C Vacancies

Councillor Crackett and Councillor Warren declared non-pecuniary interests in this agenda item.

- a) Members had received a copy of the personal statement from Mechelle Moore who had applied for a position on the Parish Council. Members had no further questions and the applicant had no questions for the Council.

Mechelle Moore entered the waiting room.

Councillor Warren stated that he believed that Mrs Moore would be an asset to the Parish Council having local knowledge and having a business in the Parish as well as a regular volunteer for local projects.

It was proposed by Councillor Yeadon and seconded by Councillor Bayliss, that M Moore be co-opted to Stanton Upon Hine Heath Parish Council. All were in favour and thus it was

RESOLVED that Mrs M Moore be co-opted as a Parish Councillor, initially until the next elections.

Mechelle Moore returned to the meeting.

- b) Councillor Mechelle Moore signed and read the Declaration of Acceptance of Office.
- c) It is a legal requirement to complete the Register of Pecuniary Interests, which will appear on the Shropshire Council website. This must be sent to the Clerk as soon as possible, along with the register of contact details.

264.21C Election of Vice Chairman

It was proposed by Councillor Gray and seconded by Councillor Yeadon that Councillor T Gurney be elected as Vice Chairman. All were in favour and thus it was

RESOLVED that Councillor Gurney be offered the position of Vice Chairman and a Declaration of Acceptance of Office will be completed at the next meeting.

265.21C Urgent Items

The Chairman confirmed that he had no urgent matters to report.

266.21C Finance and Governance Matters

a) Accounts for Payment

Members had received details of a payment made since the last meeting

BACs	Donation to SVH	£20	LGA 1972 s137
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Members considered the following payments:

	Description	Amount	Statute
BACs	Clerk's Salary Sept to Dec	£612	LGA 1972
BACs	PAYE Sept to Dec	£153	LGA 1972
BACs	Work from home allowance 20/21	£300	LGA 1972

It was proposed by Councillor Crackett and seconded by Councillor Warren, all were in favour and thus it was

RESOLVED that the payments be made in accordance with the Financial Regulations.

The Clerk thanked Councillor Crackett and Councillor Dee for their time and commitment to arranging the online banking, which will now enabled BACs payments. A policy will be agreed and payments will be set up by the Clerk and authorised by one of the Councillors.

b) Financial Report

A copy of summary of receipts and payments (up to 31st December) was presented, from the Scribe Finances. The current balance is £34,064.

A refund of £172.38 had been received from the VE / VJ Day grant that had not been spent.

Councillor Warren left the meeting.

c) Budget 2021/22

A draft budget had been circulated, which takes into consideration all the projects that the Parish Council has considered throughout the year. Members were reminded that there was no commitment to spend any of the budget headings, but the funds are available should a future decision of the Council be made.

It was proposed by Councillor Crackett and seconded by Councillor Gray that the budget be agreed as £39,702.00. The current financial position and projected end of year figures would mean that significant balances are available to carry forward into the coming financial year.

Members kept in mind that 2020 had been difficult for many families and it was therefore proposed that there should be no increase in the precept for 2021/22 in order to offer some support at this difficult time. All were in favour and thus it was

RESOLVED that the precept request for Stanton Upon Hine Heath Parish Council for 2021/22 would be £10,992. This will be submitted to Shropshire Council.

267.21C

Highway Matters

a) Updates

A recent email from SC included updates on the outstanding highway matters and it was disappointing that some had not been actioned and those that had were in a poor state (such as adjacent to The Bridge). It was agreed that this is unacceptable after so many months and the Clerk was instructed to 'put pressure on' to get these matters resolved.

Councillor Warren returned to the meeting.

Councillor Gurney arrived.

b) Rural Roads, Lanes and Verges

Councillor Yeadon updated Members on the work he had done on this topic in order to gather evidence to be used in the Parish Council case with Shropshire Council. It is his intention to create map of hotspots for discussion.

c) New Issues

Members discussed a way in which the information on Facebook regarding the local area can be used to assist the Parish Council when reporting issues.

Members were keen to hear about a machine that is available to dig out ditches to help alleviate flooding – this will be investigated further by Councillor Warren and Councillor Yeadon.

The Parish Council will be considering its application to the Highways Maintenance Budget Grant at the next meeting.

d) Snow Wardens

Members agreed that it would be best to have a Warden in both villages and it was agreed that Councillor Moore would represent Stanton and Councillor Gurney would represent High Hatton.

Members discussed current locations of Grit Bins and it was agreed to investigate an option to supply a new bin in High Hatton. The Clerk will contact SC initially, it may be that the Parish Council will have to consider funding this, if it does not meet the criteria of SC.

268.21C

Planning

a) Updates

None

b) Applications for Consideration

None

c) Other Planning Matters

Enquiries

SC Enforcement Team have now logged the enquiry and will investigate and report back to the Parish Council.

The Clerk will enquire about work at The Hall, High Hatton.

d) Planning Documents for Stanton Upon Hine Heath Parish Council

Councillor Dee and Councillor Gurney had produced draft documents for consideration which had been circulated to Members for consideration. Members thanked them for the work to date and it was agreed that, after discussion, one document could be drafted from the two. This will be circulated for further consideration.

d) Parish Strategy

This item was deferred until a future meeting.

269.21C

Environmental Matters

A further discussion took place regarding work required to keep the River Roden clear. Councillor Gray would provide the contact details and the Clerk will write to engage with the owner to discuss a timescale to complete this necessary work.

Concerns were expressed on behalf of local residents regarding work in the Woodland, passed the Stud Farm. Whilst this is a private and local issue, the Parish Council would be keen to know about the plans for re-planting with details of species and a timeframe so that Councillors can answer local questions.

270.21C

Police Matters and Neighbourhood Watch

Whilst the Parish Council fully understands the pressures on the police at this time, with the additional work due to Covid, concerns were expressed that the Parish is not getting the everyday support that local residents expect.

It was agreed to raise this with the Police & Crime Commissioner, following his recent questionnaire where he invited local views and opinions.

Councillor Warren informed the meeting of a recent Scam involving Covid 19 Vaccinations – the information had been circulated and a request for this to be shared as wide as possible had been received.

271.21C

Projects

a) Community Support Scheme – Councillor Gray

Councillor Gray reported that the support group remains quiet with support available with shopping and prescription collection for three residents. She had also supported one family. Members believed that the recent lockdown and shield letters may mean that more people will need support in the coming weeks.

b) Play Area / Recreational Land

Shropshire Council has not confirmed if it would support the sale of the small area of land to the neighbour.

All matters raised in the recent RoSPA inspection have been actioned.

Thanks were recorded to Lisa, for undertaking the weekly inspections.

The new sign will be installed in the near future.

The temporary Covid-Advice signs are still in place.

c) Noticeboards

The two noticeboards are on order and will be delivered to the Chairman's home in preparation for installation.

d) VE /VJ Bench

The bench is due to be delivered before the end of January. It had been agreed that this will be sited on the wider verge as you leave the village towards Ellerdine.

e) Adoption of the old red phone box, Stanton village

The transfer from BT has been completed, with a payment of £1.00. A maintenance agreement had been received and thanks were extended to Natalie Rushton who has agreed to manage this project, with a group of volunteers. It is important that the correct paints are used. Shelving will be purchased for inside in order to create the Village Library. This will, however, have to remain closed until the Covid restrictions are lifted.

272.21C Street Lighting

There have been no reports of faults. The Clerk is having the lighting energy assessed and it is hoped the total cost of energy should now reduce, due to the upgrade to LED.

273.21C Shropshire Association of Local Councils

All news bulletins and information are shared with the Members.

a) Shropshire Garden Party

One joint nomination had been received. Members were pleased to support the nomination for Mr & Mrs C Anderson, The Stanton Arms, and the completed form will be submitted to the Lord-Lieutenant of Shropshire. This is scheduled to take place in June, but may have to be postponed due to Covid-19 regulations.

b) North Shropshire Area Committee

Thanks were extended to Councillor Crackett for representing the Parish Council at the meetings and for the information that had been shared following the meeting which had been attended by Councillor S Davenport, which had confirmed that SC can use grid references.

c) AGM

Councillor Crackett reported that the meeting had been well attended and that the Minutes are available.

274.21C Stanton Village Hall

Councillor Gray has not yet attended a meeting of the Committee. No report had been received but the Village Hall remains closed.

275.21C Correspondence

All Correspondence is shared with all Members, there had been no requests for any to be included on the Agenda for consideration. Information on the following had been received and shared with all members:

- a) Shropshire Vulnerable Households
- b) Census 2021 – encourage everyone to respond
- c) SC Housing Needs Survey – the results will be useful for the Parish Planning Documents and Parish Strategy
- d) Regulation 19 Local Plan Consultation
- e) SC Budget 21/22 Consultation – SC are awaiting their settlement figures

276.21C Clerk's Report

All matters had been included on the Agenda.

277.21C Councillors Reports

None

278.21C Parish Matters and Exchange of Information

Councillor Crackett confirmed the importance of the Census information and would encourage everyone to complete the information. Many organisations, including charities, rely on Census information to enable them to access relevant funding.

Services have been suspended at the local church.

Footpath signs are missing – Parish Paths Partnership work is currently suspended, but this enquiry relating to Booley will be noted.

277.21C Date of the Next Meeting

2nd March 2021

7.00pm

By Zoom

4th May 2021

To be confirmed

There being no further business, the Chairman closed the meeting at 9.00pm thanking all members for their important contributions to an effective meeting.

SignedDate

E&OE

These minutes are Draft and will remain, for information only, until agreed as a true record at the next Full Council meeting on 2nd March 2021.

If you have any questions, please do not hesitate to contact the Clerk – clerk@stantonparishcouncil.org.uk or you can ring 07813 788094 and ask for Katrina Baker.