

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Full Council Meeting held on **Tuesday 6th July 2021** via Zoom at **7.00pm**.

PRESENT: Councillors D Dee (Chairman)
C Crackett
M Moore
L Downes (until 376.21C)
C Warren (arrived end of 367.21C)
I Yeadon
S Barrett

In Attendance: Katrina Baker (Clerk)
Cllr P Gill, Shropshire Councillor
Sqdn Ldr Bob Northway, RAF Shawbury

367.21C Welcome & Public Session

The Chairman welcomed everyone to the meeting. There were no members of the public in attendance.

Councillor Paul Gill

Paul updated Members on the work undertaken so far. He continues to be 'settling in' and attending induction courses on a range of matters. He has joined the Place Scrutiny Committee, but is committed to supporting the community and working with the Parish Councils in his Division as a priority. The new Leader of the Council recognises that changes are needed and has offered to support all Members with their work in their Divisions. He has a meeting scheduled with the Leader and he will be raising some of the matters which have been raised in and around the Hodnet Division. Highway repairs remain a priority.

He introduced the current Boundary Commission Proposals, which would see Hodnet and Cheswardine move from North Shropshire Parliamentary Division to The Wrekin. There is also a proposal to rename The Wrekin as Newport & Wellington. Everyone is encouraged to respond to the consultation.

Sqdn Ldr Bob Northway, RAF Shawbury

Bob updated Members on the Families Day (12 August), whilst this is for RAF families to attend, there will be a limited flying display for the community to enjoy. Night flying commences on 12th July for a further 5 weeks. The Gliding Club is moving its sessions from Saturday to Sunday from 1st September until 1st February. A poster is available to advertise the Shawbury 10K, which will raise much needed funds for children's charities. Everyone is welcome to take part.

Details of the Be Seen Be Safe campaign have been circulated to all Members and appear in the noticeboards. Free hi viz tabards are available for horse riders and horses. Details of how to apply are on the posters.

Bob reminded the Parish Council of the offer of community support for local tasks. An application has been submitted by St Andrew's Church. The Village Hall Committee would also like to apply for assistance to paint the outside of the Village Hall. Whilst Bob suggested that this could be a joint bid, the work needed on the Village Hall is extensive and therefore a separate bid may be preferred.

The Chairman thanked Bob for attending and for the information, Bob left the meeting.

Councillor Warren arrived

Police

PCSO Andy had arrived in the car park for the meeting, but unfortunately got called away to an incident.

368.21C

Apologies

Councillor T Gurney Unwell

It was proposed by Councillor Yeadon and seconded by Councillor Downes and all were in favour and thus it was

RESOLVED that the apologies of Councillor Gurney are accepted. Members wished to record their best wishes for her recovery.

369.21C

Declarations of Interest and Dispensations

None

370.21C

Minutes

It was proposed by Councillor Crackett and seconded by Councillor Moore that the Minutes of the meeting held on 8th June 2021 be agreed as a true record and signed by the Chairman. All were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 8th June 2021 be agreed and signed as a true record by the Chairman.

371.21C

Matters Arising

Thanks were received from St Andrew's Church for the Grant to assist with the churchyard maintenance.

372.21C

Finance and Governance Matters

a) Insurance

The Clerk had undertaken a procurement process with three insurance specialists. This had ensured that the relevant and adequate insurance is in place and covers the volunteers when acting on behalf of the Parish Council. The preferred Schedule and associated cost was Came & Company (the existing provider) at a cost of £653.83. The updated Asset Register has been used to ensure that all the Parish Assets are recorded and included.

b) Accounts for Payment

Members had received details of payments due

BACs	Clerk's Salary & PAYE (June)	£208.00 and £52.00	LGA 1972
BACs	SALC Affiliation Fee	£277.77	LGA 1972
BACs	Grass cutting - June	£154.50	LGA 1972 s 101
BACs	Insurance	£653.83	LGA 1972
BACs	Zoom Fee	£8.00	LGA 1972

It was proposed by Councillor Yeadon and seconded by Councillor Barrett, all were in favour and thus it was

RESOLVED that the payments be made in accordance with the Financial Regulations.

b) Financial Report

A copy of the Bank Reconciliation for 25th June 2021 showed a balance of £36,890.12.

373.21C**Highway Matters****a) Updates**

Thanks would be extended to SC officers for the work towards Moreton Corbet, by the bridge. Thanks were also extended to Cllr Gill for assistance in encouraging SC to undertake some essential maintenance.

b) Rural Roads, Lanes and Verges

Councillor Yeadon continues to liaise with Shropshire Council and landowners and hopefully we can get some ditches cleared out to prevent serious flooding in places.

374.21C**Planning****a) Updates**

None

b) Applications for Consideration

21/02625/FUL Erection of a two storey extension and link to the existing annex at Upper Harcourt, Booley.

There is insufficient information available and Members asked for further details before they are in a position to comment.

21/02561/FUK Proposed barn conversion on land adjacent to Lodge Farm Barn, Hopton, Market Drayton

RESOLVED to support this application.

c) Other Planning Matters**i) Sundial, Church Way**

Correspondence has continued regarding the ownership and responsibility of the Sundial. It was agreed to take up the offer and for the Chairman to meet Andy Wigley from Shropshire Council to discuss the Sundial and surrounding site.

ii) Caravan / Mobile Home

Correspondence has continued and concerns remain that the caravan / mobile home has been converted into permanent accommodation without the relevant planning consent. The correspondence will be forwarded to Cllr Gill for further investigation.

375.21C**Environmental Matters****a) Rights of Way**

Contact has now been made with the Rights of Way Officer who has agreed to visit the location and assess the situation. In the meantime, Councillor Warren will speak with the landowner and request that access be made available.

b) Fly-tipping

The fly tipping at the Village Green is not acceptable. On this occasion, a request for it to be removed will be made to our landscape contractors.

376.21C**Projects****a) Village Green and Play Area**

Since the last meeting, Members had taken an opportunity to visit the site. This had appeared on a number of agendas and Members were reminded of the Lease Agreement with Shropshire Council. Members discussed the fact that the site was taken over by the Parish Council as a community asset. It was therefore proposed by Councillor Crackett and seconded by Councillor Moore that it should remain so. All were in favour and thus it was

RESOLVED that as there would be no community gain if the land in question was sold, mainly due to the fact that a significant amount of the funds have to transfer to Shropshire Council, the land would remain as part of the Village Green and Play Area.

Having made this decision, Members confirmed their commitment to ensuring that the land is made safe and enhanced for the community. Members will consider options at a future meeting.

b) Street Light at High Hatton

It has been difficult to establish ownership and responsibility. The street light (Parish Council) is fitted onto a Scottish Power electricity pole.

Permission has been requested from Scottish Power to offer quotations for the removal of the pole and for the relocation of the pole, although this is not the responsibility of the Parish Council.

When further information is available, the Parish Council must consider its street light provision in the area.

c) Family Fun Day

The event in Stanton Village is to be available to all residents in the Parish and will now take place on 18th September 2021. The organisers are grateful for the financial support from the Parish Council.

Councillor Downes left the meeting

377.21C Street Lighting

There have been no reports of faults.

378.21C Shropshire Association of Local Councils

All news bulletins and information are shared with the Members.

There has been no Area Committee meeting since the last Council meeting.

379.21C Stanton Village Hall

Councillor Moore passed on the thanks of the Village Hall Committee for the offer of assistance with the external landscape maintenance around the Village Hall. The Clerk will get a quotation from the landscape company to undertake a one-off clear up of the area and also for on-going monthly maintenance, as an addition to the current contract. It was proposed by Councillor Crackett and seconded by Councillor Warren that a limit be set so that the Clerk can instruct the work providing it is within budget, rather than having to wait for a Council meeting for approval. All were in favour and thus it was

RESOLVED that a quotation be obtained for a one-off clear up around the Village Hall (to a maximum agreed) and that a further quotation be obtained for adding this area to the monthly contract.

380.21C Correspondence

All Correspondence is shared with all Members, there had been no requests for any to be included on the Agenda for consideration.

a) Platinum Jubilee

An additional Bank Holiday will enable events to take place between 2nd and 5th June 2022. Buckingham Palace has announced a series of events including the lighting of beacons and Trooping the Colour, with a Fly Past on 2nd June; Service of Thanksgiving on 3rd June; the Epsom Darby and Platinum Party on 4th June and the Big Jubilee Lunch and Pageant on Sunday 5th June.

The Parish Council will offer support to the Village Hall for any plans they may have to celebrate or recognise this significant occasion.

Members will consider the purchase and planting of Trees, as part of the Queen's Green Canopy.

b) Boundary Commission of England

Members agreed that this is an important issue for residents of the Parish and they should be encouraged to respond to the Boundary Commissions Consultation. A poster will be created and displayed including the website where responses are welcomed.

381.21C Suspending Standing Orders

It is 9.00pm, the meeting has been in progress for two hours, it was proposed by Councillor Warren, seconded by Councillor Yeadon, all were in favour and thus it was

RESOLVED that Standing Orders be suspended so that the meeting can continue and complete the Agenda.

382.21C Clerk's Report

a) London Bridge Protocol

Councillor Crackett and the Clerk will be attended training and information seminars on the protocol and procedures and will report back to Full Council. It was proposed by Councillor Warren and seconded by Councillor Yeadon, all were in favour and thus it was

RESOLVED that an official Royal Framed Photograph be purchased and a Book of Condolence.

b) Housing Needs Survey

Councillor Crackett, Councillor Yeadon and the Clerk will attend a meeting with Shropshire Council and will report back to Full Council.

c) Mobile Police Station

The mobile police station will be in Stanton, outside of the Village Hall from 10am until 11am on 26th July.

d) Communications

Members are encouraged to use the Parish Council email addresses.

383.21C Parish Matters and Exchange of Information

None

384.21C Date of the Next Meeting

7 th September 2021	Full Council	7pm	Stanton Village Hall
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An invitation will be extended to the Police and representative of RAF Shawbury.

There being no further business, the Chairman closed the meeting at 9.15pm thanking all members for their important contributions to an effective meeting.

Signed Date

E&OE

These minutes are Draft and will remain, for information only, until agreed as a true record at the next Full Council meeting on 7th September 2021.