

STANTON UPON HINE HEATH PARISH COUNCIL

MINUTES of the Full Council Meeting held on **Tuesday 11th May 2021** via Zoom at **7.50pm**.

PRESENT: Councillors D Dee (Chairman)
C Crackett
T Gurney
M Moore

In Attendance: Katrina Baker (Clerk)
Ian Yeadon
Sqdn Ldr Bob Northway, RAF Shawbury
PC Alan Ambrose

326.21C Welcome & Public Session

The Chairman welcomed Sqdr Ldr Bob Northway.

RAF Shawbury

Sqdn Ldr Northway updated Members on matters from RAF Shawbury. Michael Tierney is currently on paternity leave, Members were grateful that Bob had stepped in.

In the coming weeks night flying will increase, this is due to the amount and type of training to be provided. Each session will be 2 – 3 hours, depending on the weather and from 10th to 27th May and 12th July to 12th August.

Shawbury Gliding Club will be flying on Saturdays and Bank Holidays throughout the year. The noise can vary depending on the wind direction, but they are to fly left-hand circuits.

Free flying is to be offered to local Air Cadets and Scouts.

Cosford Air Show is scheduled for 11th and 12th September and RAF Shawbury will be supporting the event so some visiting aircraft will be seen.

Extra traffic will be in the area on 25th September as the 10K Run will be taking place on the camp.

Trainees are available to support local groups and organisations for community projects. Anyone with suggested ideas should contact the Parish Council.

327.21C Apologies

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.

Cllr C Warren

RESOLVED to accept the apologies of Cllr Warren, due to a prior engagement.

Cllr P Gill, Shropshire Council – Councillor Gill had contacted the Parish Council and looks forward to attending future meetings.

Vacancies

There are two vacancies on Stanton Upon Hine Heath Parish Council. Anyone interested in being a candidate can contact the Clerk for more information. Personal statements should be received by noon on Friday, 28th May 2021 for consideration at the June meeting.

328.21C Declarations of Interest and Dispensations

Cllr C Crackett St Andrew's Churchyard Maintenance Non-pecuniary interest

329.21C Minutes

It was proposed by Councillor Crackett and seconded by Councillor Moore that the Minutes of the meeting held on 2nd March 2021 be agreed as a true record and signed by the Chairman. All were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 2nd March 202 be agreed and signed as a true record by the Chairman.

330.21C **Matters Arising**
None.

331.21C **Police Matters**
The meeting welcomed PC Alan Ambrose. Alan is part of the Safer Neighbourhood Team in Market Drayton.
It is pleasing to hear that there are very few incidents in the Parish.
Alan will continue to arrange for the mobile police station to visit once per month, but it has to stop in Stanton due to the timetable and also having a safe place to park (ie The Village Hall). Members asked that advance notice of the dates are received so that we can publish them.
Alan explained that the Neighbourhood Watch information scheme was manned by volunteers and due to covid and restrictions this service has not been a priority. It is hoped that it will return after the Summer.
Alan also suggested that the Parish Council has its own facebook page to share information.

332.21C **Urgent Items**
The Chairman confirmed that he had no urgent matters to report.

333.21C **Finance and Governance Matters**
a) Accounts for Payment
Members confirmed that they agreed to the small increase in the cost of grass-cutting for this year. This equates to £4.50 per month.

Members had received details of payments due

BACs	Grass Cutting / Roadman duties	£159.00	LGA 1972 s101
BACs	Library Paint	£63.55	LGA 1972
BACs	Street Light Energy	£62.75	Parish Councils Act 1957

It was proposed by Councillor Crackett and seconded by Councillor Moore, all were in favour and thus it was

RESOLVED that the payments be made in accordance with the Financial Regulations.

b) Financial Year End
Members had received a copy of the end of year accounts from Scribe. A copy of the AGAR had been circulated along with the corresponding account paperwork. The balance carried forward has increased to £29,353.00.
Explanations of the variances had been provided.
i)Members considered points 1 to 8 of the Annual Governance Statement and acknowledged their responsibility for ensuring that there is a sound system of control, including the arrangements for the preparation of the Accounting Statements.
ii)Members completed Section 1 of the Annual Governance and Accountability Return for 2020/21, confirming points 1 to 8. The Parish Council has no Trust Funds.

RESOLVED that Stanton Upon Hine Heath Parish Council certified itself as exempt from a limited assurance review as its income or expenditure did not exceed £25,000. The Chairman signed the Certificate of Exemption on behalf of the Council.

c) Risk Assessment

A copy of the Risk Management Policy had been circulated and Members confirmed that this represented the Parish Council and that they had carried out an assessment of risk. The Parish Council has adequate and appropriate policies in place and the relevant insurance.

d) Financial Report

A copy of the balance sheet was presented, from the Scribe Finances. The current balance is £39782.47 including the first payment of the precept for 2021/22.

A balance sheet had been received for the Community Support Project.

e) Grant Application

Members considered an application received from the community to provide entertainment for a Village Family Fun Day on 10th July 2021. It was proposed by Councillor Gurney and seconded by Councillor Downes that £900 be allocated for the event. All were in favour and thus it was

RESOLVED that £900 be allocated to the Parish Family Fun Day. Any unspent funds will be returned to the Parish Council.

f) Stanton Churchyard Maintenance

Cllr Crackett declared an interest

It was proposed by Councillor Gurney and seconded by Councillor Moore that the allocated funds (£1250.00) be paid to St Andrew's Church.

334.21C

Highway Matters

a) Updates

A recent email from Andy Wilde informed Members of Shropshire Council's stance on highway matters. Both he and Steve Smith have been asked for updates on the outstanding matters and issues in and around the Parish.

b) Rural Roads, Lanes and Verges

Ian Yeadon confirmed that he and Councillor Warren are awaiting a quotation in preparation for the work to take place in October.

An alternative quotation from a local contractor will be obtained.

c) New Issues

Dangerous condition of highways.

335.21C

Planning

a) Updates

None

b) Applications for Consideration

21/02345/PMBPA Proposed Conversion of Agricultural Building NE of The Beeches, High Hatton
Application for prior approval under Part 3, Class Q for the change of use from agricultural to residential unit to include all necessary works.

RESOLVED to support the proposal. Stanton Upon Hine Heath Parish Council has a policy to support the conversion of redundant agricultural buildings.

c) Other Planning Matters

Stanton Upon Hine Heath Parish Council – Planning Guidance Document

Shropshire Council has welcomed the document and congratulated the Parish Council on its format. A copy will appear on the website.

- 336.21C Environmental Matters**
Councillor Warren would update Members on the River Action Group and outstanding matters at a future meeting. The offer of volunteers from RAF Shawbury will be kept in mind.
- 337.21C Projects**
- a) Community Support Scheme**
Thanks had been extended to Nuria Gray. The Parish Council will continue to work with and support the Stanton Buddies and representatives in High Hatton. Some funding is still available to support local residents if required.
- b) Village Green and Play Area**
Members agreed to make the valuation available to the neighbours and to enquire if they remain interested in purchasing the land. Further consideration will be required depending on the reply. In the meantime, Councillor Downes is keen to enhance the area as part of the Parish Climate Change initiatives. Community consultation will take place before any decisions are made.
- c) Adoption of the old red phone box, Stanton village**
The paint has now been obtained, following completion shelving will be added and the library can open.
- 338.21C Street Lighting**
There have been no reports of faults. A new inventory has been completed by Eon and shared with Scottish Power so that the bills can be adjusted.
- 339.21C Shropshire Association of Local Councils**
All news bulletins and information are shared with the Members.
- 340.21C Stanton Village Hall**
A short update had been circulated to Members. The Village Hall is covid-secure. It is anticipated that some users will return later in the year. Some maintenance work has taken place during the closure.
- 341.21C Correspondence**
All Correspondence is shared with all Members, there had been no requests for any to be included on the Agenda for consideration.
- 342.21C Clerk's Report**
Local Elections
Members are reminded to submit their Expense Forms. This is a legal requirement.
- 343.21C Councillors Reports**
None
- 344.21C Parish Matters and Exchange of Information**
Councillor Crackett reported that the PCC has applied for a faculty for rainwater collection to be used for the church heating.
- 345.21C Date of the Next Meeting**
8th June 2021 Full Council 7pm Stanton Village Hall

There being no further business, the Chairman closed the meeting at 8.50pm thanking all members for their important contributions to an effective meeting.

Signed Date

E&OE

These minutes are Draft and will remain, for information only, until agreed as a true record at the next Full Council meeting on 8th June 2021.