



Stanton Upon Hine Heath Parish Council

MINUTES of the Annual Meeting held **on Tuesday 7th May 2024** in Stanton Village Hall at **7.00pm**.

PRESENT: Councillors M Moore
C Crackett
S Barrett
I Yeadon
A Burden

In attendance: Katrina Baker (Clerk)
Three Members of the public

001.24 Welcome

Councillor Moore welcomed everyone to the meeting and thanked them for their support since her election as Chairman.
Unfortunately, Tricia Gurney has resigned from the Parish Council due to work commitments. Members wished to record their thanks for her work both as a Councillor and as a previous Chairman.

002.24 Declaration of Acceptance of Office

All Members read and signed their Declarations for 2024/25.

003.24 Election of Chairman

Councillor M Moore Proposed by Councillor Crackett
Seconded by Councillor Burden

All were in favour and thus it was

RESOLVED that Councillor Mechelle Moore be re-elected as Chairman for 2024/25.

004.24 Declaration of Acceptance of Office

Councillor Moore completed, read and signed her Declaration, which was witnessed by the Clerk.

005.24 Disclosure of Pecuniary Interests

Members are required to check their DPs, including the details of their property in the Parish and also relating to their partners or spouse, to ensure they are current. Copies will be on the website and deposited with Shropshire Council.

006.24 Apologies

To receive and approve any apologies for absence, under Section 85 (i) of LGA 1972.

Cllr C Warren Alternative engagement
Cllr D Dee Work Commitments

It was proposed by Councillor Crackett and seconded by Councillor Yeadon, all were in favour and thus it was

RESOLVED that the apologies from Councillors Warren and Dee be accepted.

007.24

Election of Vice Chairman

Councillor I Yeadon

Proposed by Councillor Crackett

Seconded by Councillor Moore

All were in favour and thus it was

RESOLVED that Councillor I Yeadon be re-elected as Vice Chairman for 2024/25.

008.24

Declaration of Acceptance of Office

Councillor I Yeadon completed, read and signed his Declaration which was witnessed by the Clerk.

009.24

Declarations of Interest

There were no declarations of interest relating to matters on the Agenda

010.24

Minutes of the meeting held on 2nd May 2023

It was proposed by Councillor Crackett and seconded by Councillor Barrett that the Minutes of the AGM, held on 2nd May 2023 be signed by the Chairman as a true record.

011.24

Outside Body Representatives

It was proposed by Councillor Crackett and seconded by Councillor Yeadon that the following appointments be confirmed:

SALC Area Committee and Shropshire Local Joint Committee	Councillor C Crackett
Emergency Planning	Councillors I Yeadon
Helicopter Liaison Group	Councillor D Dee
Snow Wardens	Councillors M Moore and I Yeadon
Tree Warden	Councillors D Dee and C Warren
Parish Paths and Rivers	Councillors D Dee, I Yeadon and C Warren
Play Area Inspections	All
Neighbourhood Watch	Councillor C Warren
Climate Change	Councillor C Crackett
Stanton Village Hall	Councillors M Moore and S Barrett

012.24

Standing Orders and Financial Regulations

It was proposed by Councillor Crackett and seconded by Councillor Barrett, all were in favour and thus it was confirmed that the Standing Orders and Financial Regulations, updated as required, be adopted for 2024/25.

013.24

Financial Matters

Members confirmed that the Parish Council would continue to bank with Barclays.

The current signatories are Councillors Dee and Crackett. They also have access to online banking. It was agreed to update the mandate to add Councillor Shirley Barrett.

The internal auditor will be R David AAT and the external audit would be undertaken by PKF Littlejohn, as appointed by the Audit Commission.

An up to date Asset Register had been circulated and was agreed.

It was proposed by Councillor Crackett and seconded by Councillor Burden, all were in favour and thus it was

RESOLVED that Stanton Upon Hine Heath would adopt the General Power of Competence as it still meets the criteria of elected members and a qualified Clerk.

014.24 Members confirmed the importance of Membership of Shropshire Association of Local Councils and the Society of Local Council Clerks. It was proposed by Councillor Crackett and seconded by Councillor Yeadon, all were in favour and thus it was

RESOLVED to renew the subscription to SALC and SLCC.

015.24 **Meeting Schedule**
Members confirmed the meeting schedule for 2024/25. A copy will be displayed in the noticeboards and available on the website. It was proposed by Councillor Crackett and seconded by Councillor Moore, all were in favour and thus it was

RESOLVED that the Meeting Schedule, as circulated, be adopted and advertised.

SignedDate