



Stanton Upon Hine Heath Parish Council

MINUTES of the monthly Meeting held on **Tuesday 2nd September 2025** in Stanton Village Hall at **7.00pm**.

PRESENT: Councillors D Dee
C Crackett
M Moore
L Renton

In attendance: Katrina Baker (Clerk)
Lt Cdr Richardson, RAF Shawbury

055.25 Welcome
Councillor Dee welcomed everyone to the meeting.

Public Session
None

RAF Shawbury
Lt Cdr Richardson added to his report, which had been circulated to Members, that it is anticipated that the new runway will be open before the end of this year.

West Mercia Police
None

Shropshire Council
None

056.25 Apologies		
Councillor C Warren	Holiday	Accepted
Councillor I Yeadon	Work Commitments	Accepted
Councillor A Burden	Holiday	Accepted
Councillor S Barrett	Family Commitments	Accepted

057.25 Declarations of Interest & Dispensations
Cllrs Renton & Moore Members of the Village Hall Committee

058/25 Minutes of the meeting held on 1st July 2025
It was proposed by Councillor Crackett and seconded by Councillor Renton that the Minutes of the meeting held on 1st July 2025 be signed by the Chairman as a true record. With two abstentions all were in favour and thus it was

RESOLVED that the Minutes be signed.

Matters Arising
None

059.25 Chairman's Statement

It was with sadness that the news of the passing of Nuria Gray had been received. Councillors had represented the Parish Council at her recent funeral. Members observed one minutes' silence. Nuria had been a member of the Parish Council for many years and her local knowledge had been welcomed and appreciated on many occasions. It was proposed by Councillor Dee, seconded by Councillor Crackett, all were in favour and thus it was

RESOLVED that a donation of £25 would be sent from the Chairman's Fund, to Cancer Research UK, in her memory.

060.25 History Project

Tony and Natalie have continued to collect information and recordings. Information regarding the graves in the churchyard are available, with current records. The recent exhibition had been successful and was a good way to engage with the local community who shared their knowledge and memories, to be included.

It is still hoped that RAF Shawbury will assist with further interviews and the collection of material, which is continuing. Members confirmed that £1000 should remain in the budget as an earmarked reserve for this project.

The Parish Council is keen to include the historical information, and photographs that are being provided, on the website with the History Project page. Anyone providing information, documents, photographs etc. do so knowing that it will be available to the public. The Parish Council cannot accept any responsibility for reproduction or misuse following such publication on its website.

Details on how the History Project Page will be set up and managed will be considered further in the near future.

061.25 Finance and Governance Matters

a) Financial Reports

- i) The current balances are £44,324.39 as at 22nd August 2025.
- ii) £3589.31 has been received into the current account from Shropshire Council, from CIL funds.
- iii) Councillor Crackett confirmed that the bank balance reflected the decisions of the Parish Council as the balances, as noted, were correct.

b) Payments

Details had been circulated prior to the meeting and it was proposed by Councillor Warren, seconded by Councillor Crackett, all were in favour and thus it was

RESOLVED that the payments, as listed, be authorised.

SALC	Affiliation Fees	£346.53	
Leighton Landscapes	Minor Highway Maintenance	£206.09	
HARO	SLCC Subscription	£40.00	

c) Audit

Stanton Upon Hine Heath Parish Council had a complete audit with no comments or recommendations.

d) Earmarked Reserves

A draft document had been circulated to Members and all were in favour that this should be adopted.

e) Risk Management

The 2025/26 Audit Process will include a new assertion with regards to Risk Management. The Policy will be updated and Risk Assessments will be available for the work of the Parish Council.

062.25

Highways and Transport

a) Updates

It remains a concern, and a query, as to who decides which road defects and potholes are attended to. Members are aware that many have been reported, direct by email as well as using Fix My Street – but it is noticeable that some of temporarily fixed, some are repaired properly and many are left un-attended to.

There are areas in the Parish, both in Stanton and in High Hatton, where the road surface is unacceptable and dangerous, particularly for cyclists, pedestrians and horses.

b) Shropshire Council – Memo Of Understanding

A copy of the proposed agreement had been circulated and whilst it is welcomed, Members felt it to be 'over the top' and unnecessarily detailed and long.

However, if this brings forward a better understanding, improved services and an opportunity for the parish council to undertake the minor highway maintenance tasks as previously agreed, then it was

RESOLVED that Stanton Upon Hine Heath Parish Council will agreed and sign the Shropshire Council Memo Of Understanding.

063.25

Planning

a) Planning & Development Updates

None

b) New Applications

None

c) Other Matters

Members instructed the Clerk to contact Shropshire Council's Planning Officer to enquire why there has been no progress on the determination of the application for The Mill development. It remains disappointing that there are further delays in granting permission for a suitable development on this brownfield site which will enhance the area and enable the site to be tidied and brought back into use in an acceptable design which will compliment the historic heritage of the area

064.25

Environment and Rights of Way

a) Updates

The Parish Council contract for the grass cutting and verge maintenance continues. Anyone knowing of additional work that is necessary to improve visibility around the Parish, please contact the Clerk with details.

065.25

Shropshire Association of Local Councils

a) Bulletins and Information

Members are encouraged to read the information sent from SALC.

b) North Shropshire Area Committee

The next meeting will take place in September.

c) Dates for your Diaries

Annual General Meeting Shrewsbury Town FC

29th October

Nature Recovery Strategy Conference

3rd October

- 066.25 Stanton Village Hall**
 Lyn Renton (Chairman) informed members that there are still two local regular groups using the hall. The Coffee Mornings continue to be well supported.
 The 80th Anniversary event raised £65 for Hall Funds and there was an Act of Remembrance and two minutes' silence included for those attending.
 On behalf of the community, the Parish Council, recorded its thanks to Lyn and the team for keeping the Village Hall in good repair and making it available for the community.
- Lyn confirmed that the Committee supported the provision of a shed, within the rear car park, for the Parish Council to keep tools, for the highway and environment tasks in the future.
- 067.25 Correspondence**
 All correspondence is circulated to Members throughout the month.
- 068.25 Clerk's Report**
 All included in the Agenda
- Councillor's Reports**
 Dog Fouling on the Village Green and Play Area
- 069.25 Other Matters**
 None
- 070.25 Next Meeting**
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| 4 th November 2025 | 7pm | Stanton Village Hall |
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There being no further business, the chairman thanked everyone for the contributions to a successful meeting and closed the meeting at 8.10pm.

SignedDate

These minutes will remain DRAFT until confirmed at the next meeting of the Parish Council on 4th November 2025.